

Property name Management name Address and phone numbers

Resident Name: _____

Unit Number: _____

Date: _____

I acknowledge receipt of the following items:

- | | |
|---|---|
| <input type="checkbox"/> Lease Agreement
<input type="checkbox"/> HUD 50059 Certification
<input type="checkbox"/> Privacy Act Form
<input type="checkbox"/> Certification of Income, Assets, and Expenses Checklist
<input type="checkbox"/> HUD Forms 9887 and 9887-A
<input type="checkbox"/> Disclosure of Income Information
<input type="checkbox"/> Resident rights and responsibilities
<input type="checkbox"/> Residents handbook
<input type="checkbox"/> Rent Collection Policy
<input type="checkbox"/> Move-In apartment Inspection Report | <input type="checkbox"/> Resident Declaration Format
<input type="checkbox"/> Orientation for New Resident
<input type="checkbox"/> Move- in Checklist
<input type="checkbox"/> Authorization to Remove Possessions
<input type="checkbox"/> In Case of Emergency form
<input type="checkbox"/> Vehicle Registration Form
<input type="checkbox"/> Care Check Program, if Applicable
<input type="checkbox"/> Utility consumption Data Release
<input type="checkbox"/> Lead based Paint disclosure
<input type="checkbox"/> List of Charges
<input type="checkbox"/> Security Deposit Letter |
|---|---|

- | | | |
|--|----------------------|-------------------------|
| <input type="checkbox"/> Main Entry Key/FOB | Number of Keys _____ | Replacement Cost: _____ |
| <input type="checkbox"/> Apartment Entry Key | Number of Keys _____ | Replacement Cost: _____ |
| <input type="checkbox"/> Mail Box Key | Number of Keys _____ | Replacement Cost: _____ |
| <input type="checkbox"/> Storage Entry Key | Number of Keys _____ | Replacement Cost: _____ |

Resident Signature _____ Date: _____

Resident Signature _____ Date: _____

Management Signature _____ Date: _____